

EYE ON LOBBYING: 15 - Day Reporting

WISCONSIN ETHICS COMMISSION

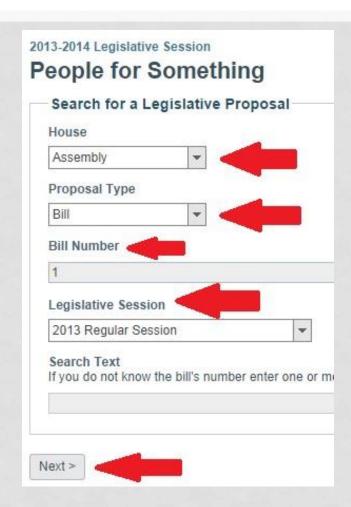
15-DAY REPORTING

- Each principal must report to the Government Accountability Board each bill, budget bill subject, proposed rule, and topic on which the organization makes a lobbying communication.
- The principal, through an authorized individual, must report the bill, budget bill subject, proposed rule, or topic to the Board within 15 days of the first lobbying communication.
- You must be logged in to the site and granted permissions to complete the reporting

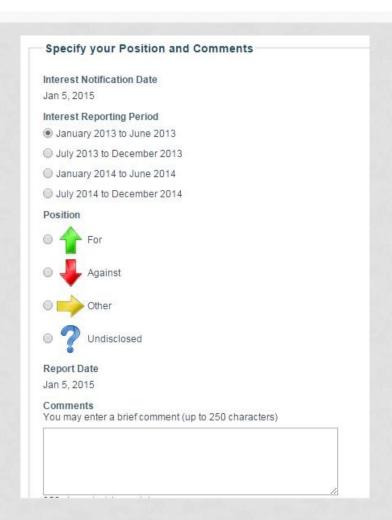
- Log on to the Eye On Lobbying Website https://lobbying.wi.g
 ov
- Click on "Submit 15
 Day Report" from the left-hand menu
- Select "Report Interest In Legislative Proposals"



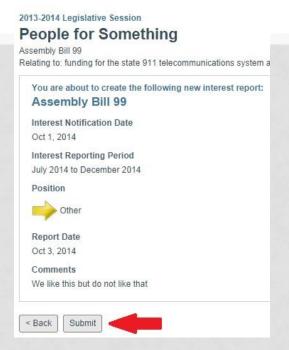
- Select the legislative house
- Select the proposal type
- Enter the bill number
- Select the legislative session
- Search by keyword if the bill number is unknown



- Select the reporting period
- Select the principal's position
- Additional Options
 - Comments
 - Supporting
 Document
 - Website URL



- Review your interest report
- Use the "Back" button if you need to make changes
- Click on "Submit" to complete your report
- Email confirmation
- Submit another interest



2013-2014 Legislative Session

People for Something

Assembly Bill 99

Relating to: funding for the state 911 telecommunications system and granting r

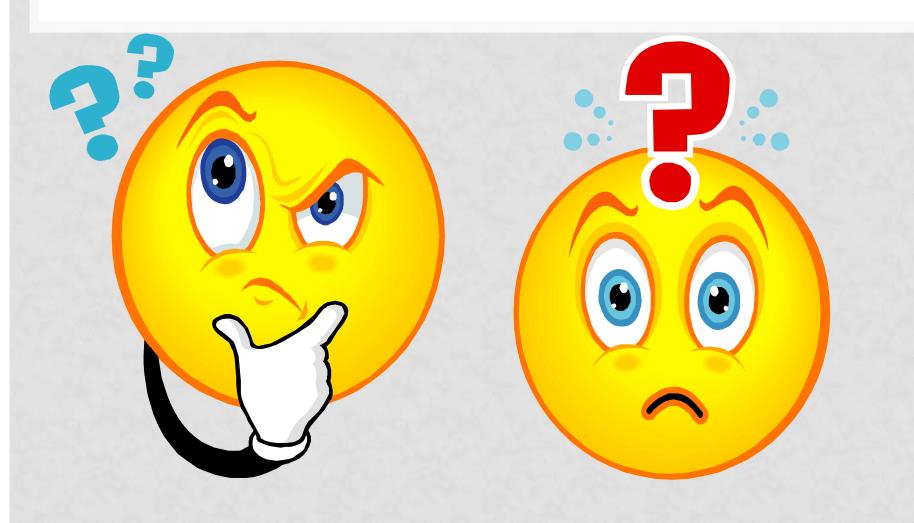
Report Submitted

Your report was successfully created.

You should receive a confirmation email within the next few minutes.

Submit another interest for this principal

QUESTIONS?



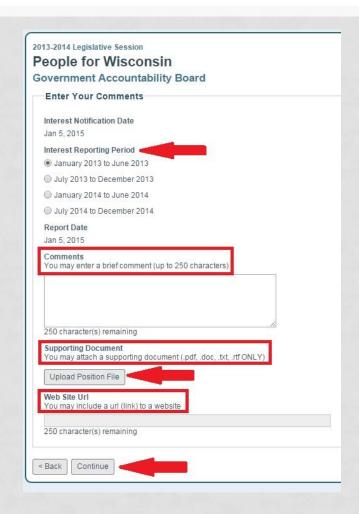
BUDGET BILL SUBJECTS

- Select "Submit 15
 Day Report" from the left-hand menu
- Select "Report Interest In Budget Subjects"
- Verify the legislative session
- Select the budget bill subject
- Click "Next"



BUDGET BILL SUBJECTS

- Select the reporting period
- Additional Options
 - Comments
 - Supporting
 Document
 - Website URL
- Click the "Continue" button



BUDGET BILL SUBJECTS

- Review your interest report
- Use the "Back" button if you need to make changes
- Click on "Submit" to complete your report
- Confirmation page
- Email confirmation
- Submit another interest



PROPOSED RULES

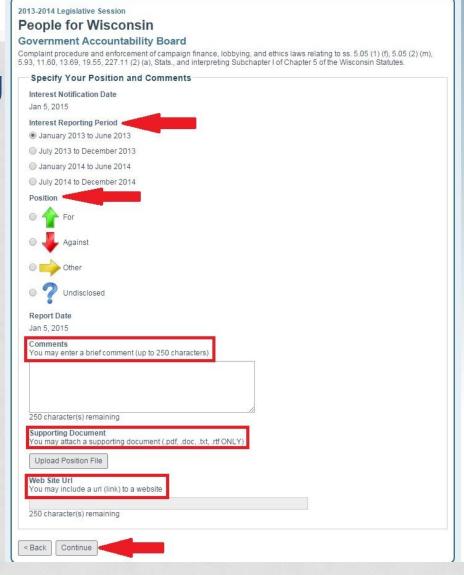
- Select "Submit 15 Day Report" from the left-hand menu
- Select "Report Interest In Proposed Rules"
- Verify the legislative session
- Select the agency
- Click "Next"
- Select the proposed rule



3-2014 Legislative Session cople for Something	
overnment Accountability Board	
Select a Proposed Rule	
ScopingStatement	Select
Assistance by Government Accountability Board staff and voting procedures for challenged electors.	
Register Date: Aug 01, 2013	Select
Register Date. Ady 01, 2013	

PROPOSED RULES

- Select the reporting period
- Select the principal's position
- Additional Options
 - Comments
 - Supporting
 Document
 - Website URL



PROPOSED RULES

- Review your interest report
- Use the "Back" button if you need to make changes
- Click on "Submit" to complete your report
- Confirmation page
- Email confirmation
- Submit another interest

You are about to create the following new interest report: 2013-2014 Legislative Session People for Something **Government Accountability Board** Assistance by Government Accountability Board staff and voting a Register Date: Aug 01, 2013 Register Number: 691 Interest Notification Date Oct 7, 2014 Interest Reporting Period July 2014 to December 2014 Position Report Date Oct 7, 2014 Comments We support this but not that. < Back Submit

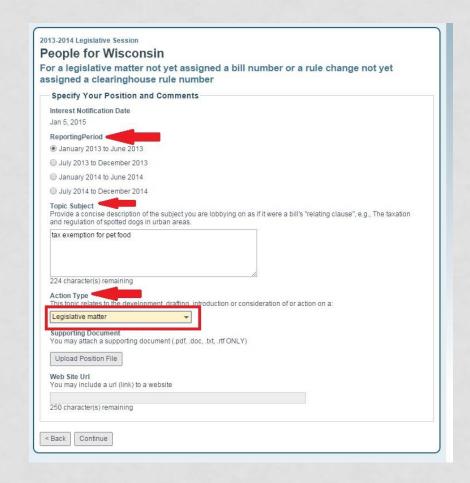
LOBBYING TOPICS

- Click on "Submit 15 Day Report" from the left-hand menu
- Click on "Report Interest in Topics"



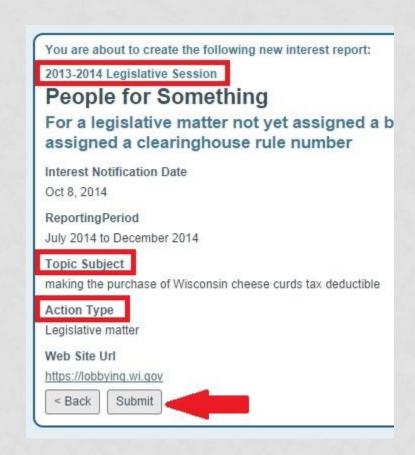
LOBBYING TOPICS

- Verify the legislative session
- Select the reporting period
- Enter the topic
- Select the action type
- Additional options
 - Upload a position file
 - Enter a website URL
- Click "Continue"



LOBBYING TOPICS

- Review your topic report
- Use the "Back" button if you need to make changes
- Click on "Submit" to complete your report
- Confirmation page
- Email confirmation
- Submit another interest



QUESTIONS?

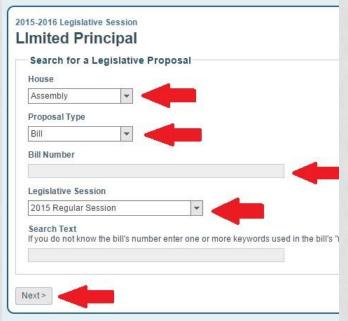


- Click on "Submit 15 Day Report" from the left-hand menu
- Click on the button for the type of interest you want to amend

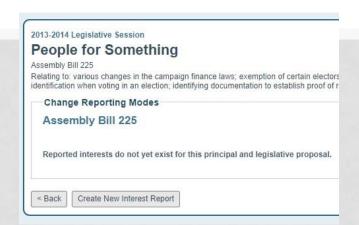
Use the search function to find the interest you want

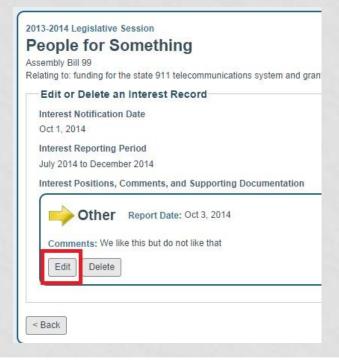
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- If you choose a matter not previously reported on you will have the option to create a new interest report, or return to the search
- To amend a previous report click the "Edit" button





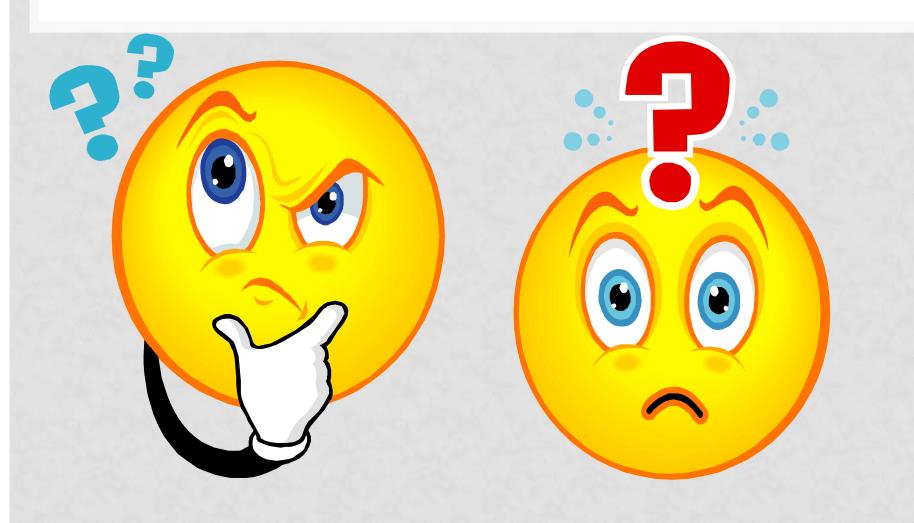
- Make any necessary changes to your report
- Update comments on your position
- Click the "Update" button



- Review your amended interest report
- Click the "Submit"
 Button
- Confirmation page
- Email confirmation
- Submit another interest



QUESTIONS?



CONTACT THE ETHICS COMMISSION

- For additional assistance please contact the Ethics Commission or visit our website.
- Email: <u>lobbying@wi.gov</u>
- Phone: (608) 266-8123
- Online: https://ethics.wi.gov
- Eye On Lobbying: https://lobbying.wi.gov